

Procedure for handling environmental alerts.

July 2007

## **Environmental Alert Management**

1. Any citizen who observes an event that they suspect might compromise the quality of the lake water, or that is contrary to municipal by-laws currently in place, should alert the appropriate authorities and gather all information pertinent to the event, i.e. the date, time, address (if possible), a description of the situation, the name of the contractor (if any), and corroborative photographs to record the situation.
2. With this information in hand, citizens are encouraged to contact the appropriate authorities independently, at the numbers or email shown below. At the same time, they should advise RLB of these measures (by email to [alert@renaissancelbl.com](mailto:alert@renaissancelbl.com), or by contacting their sector representative ). RLB will take note of the alert, and will take steps to follow it up.
3. If a citizen is hesitant to submit the alert to the authorities themselves, or if this is inconvenient, they can also contact RLB (see paragraph 4 for contact details). RLB will assess whether the alert is well-founded by : 1 – verifying whether a permit has been issued for the situation; 2 – verifying what by-law is being broken; 3 – if necessary, visiting the premises and completing the necessary documentation (for example photos, the owner's version of events, etc.); 4 – forwarding the alert to the appropriate authorities.
4. To contact RLB : a) from May 1 to August 30: 450-242-2784 ; from September 1 to April 30 : 450-243-0365.
5. The follow-up of these alerts will be carried out, catalogued, and submitted to the board of directors of RLB regularly; progress reports will also be posted on the RLB website.

RLB alerts management officer:

Lisette Parent 450-243-0365

[alert@renaissancelbl.com](mailto:alert@renaissancelbl.com)

Town of Brome Lake Inspector : Marc Béland 450-243-6111

[marc.beland@ville.lac-brome.qc.ca](mailto:marc.beland@ville.lac-brome.qc.ca)

2007-08-14

RLB Environmental Alert Management

Ministry of Sustainable Development, Parks and the Environment (MSDPE/MDDEP) Bromont : Duncan Bradley 450-534-5424 ext. 260  
[duncan.bradley@mddep.gouv.qc.ca](mailto:duncan.bradley@mddep.gouv.qc.ca)

Ministry of Sustainable Development, Parks and the Environment (MSDPE/MDDEP) Longueuil : Sylvain Primeau 450-928-7607 ext. 246  
[sylvain.primeau@mddep.gouv.qc.ca](mailto:sylvain.primeau@mddep.gouv.qc.ca)

Note : forms will be modified to fit the situation.

**Step #1.**

Date : \_\_\_\_\_

Name: \_\_\_\_\_

Anonymous :

Citizen's description of the situation:

Owner approached, or if not possible, notified by telephone, email, letter...

By: \_\_\_\_\_

Date : \_\_\_\_\_

Owner's version of events:

**Step #2**

From : \_\_\_\_\_

To: \_\_\_\_\_

Regarding: \_\_\_\_\_

Description of the situation:

Accompanying Photos:    Yes     No

Signature : \_\_\_\_\_

Date : \_\_\_\_\_